



LUT
Lappeenranta
University of Technology

LUT Summer School: Guide for Student Advisers

www.lut.fi/summerschool
summerschool@lut.fi

Greetings from your colleagues at Lappeenranta University of Technology!

Lappeenranta University of Technology (LUT) is an international scientific community with around 7 000 students and faculty. Since its foundation in 1969, LUT has successfully combined two complementary fields – technology and business. LUT Summer School offers an ideal way to become acquainted with the wide range of academic opportunities at our university. With the wide-ranging selection of courses on-offer during the LUT Summer School we aim to both challenge and inspire students.

This guide for Student Advisers provides our partners with additional information so that they may answer questions from prospective participants in the LUT Summer School. If further information is required, you are welcome to contact us at summerschool@lut.fi.



Meet our summer school staff members at www.lut.fi/summerschool - > LUT Summer School faculty.



About Finland

Finland is a safe and stable Nordic country with a well-developed infrastructure, highly ranked education system, efficient and modern health care services and a vibrant cultural life. Finland is ranked as one of the world's most competitive countries in numerous international surveys. Finnish companies value innovation highly; and Finland is the home of many world leading companies in areas such as the forest products industry (UPM, Stora Enso and Metso), transportation services (KONE), design (Iittala and Marimekko) and the entertainment industry (Rovio, with its worldwide success, Angry Birds).

Lappeenranta and LUT

Lappeenranta is located some 220 km northeast of Finland's capital, and about 230 km northwest of St. Petersburg, Russia. Lappeenranta is the centre of a major industrial region; at the same time the city itself and the surrounding countryside comprise a clean and beautiful mosaic of green forests and blue lakes.

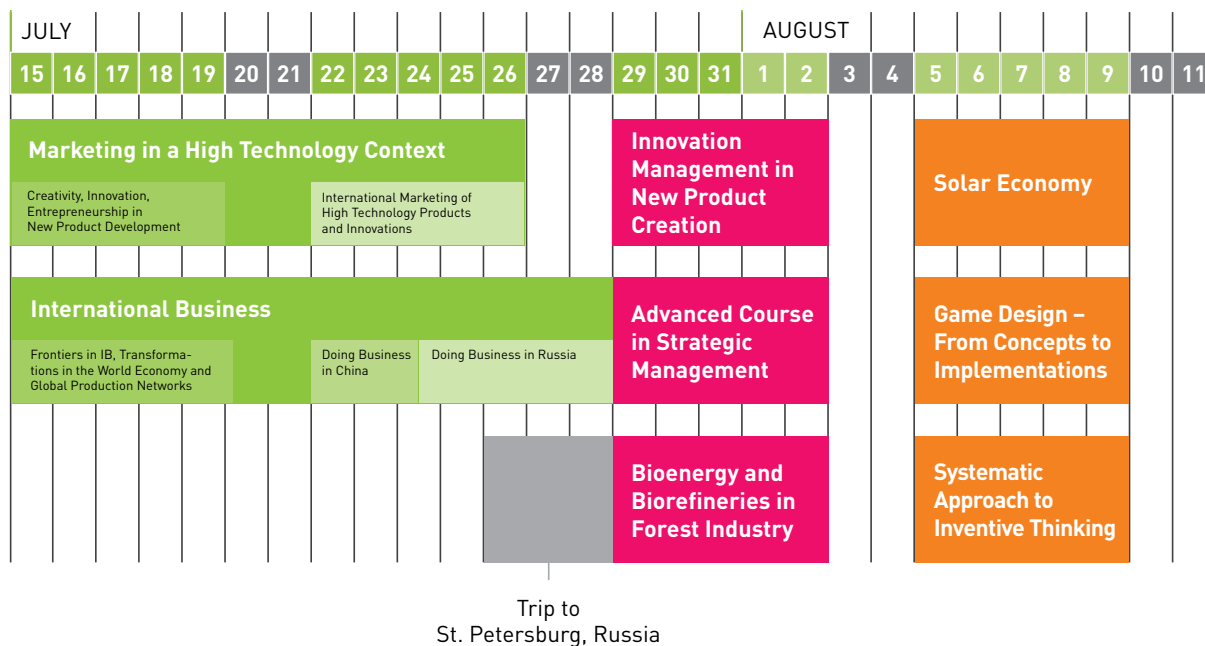
LUT is located on the shore of Lake Saimaa, approximately seven kilometers from the city centre. LUT is a dynamic, rapidly developing international research university with a friendly studying environment thanks to its small size and modern facilities.

Our local and international students find Lappeenranta an excellent place to study – small enough to feel at home and large enough to stimulate.



LUT Summer School – academic guidelines

Academic program for LUT Summer School 2013



LUT Summer School 2013 offers eight modules, two in business (15 July – 28 July) and six in technology (29 July – 11 August). Students can take a single mod-

ule or combine modules, providing the schedules do not overlap and the prerequisites for attendance are met.

Course descriptions

Detailed course descriptions can be found online at:

www.lut.fi/summerschool

-> Academic guidelines

-> Courses

Attendance

Because of the intensive nature of the program, LUT Summer School has strict attendance policies. Check attendance policies at:

www.lut.fi/summerschool - > Academic guidelines

- > Attendance Policy

Learning outcomes

In addition to course-specific academic learning outcomes, students will gain:

- ▶ socio-economic and *cultural learning* in one of the most popular summer cities in the Finnish Lakeland region, close to the Russian border
- ▶ *intercultural learning and skills* by interacting with other LUT Summer School students with diverse cultural backgrounds
- ▶ *in-depth understanding* of contemporary, relevant topics in business and technology

Students can combine business and technology modules. Thus, the student can stay for four weeks and take a business module in the first two weeks and then continue with a technology module(s). Please note, however, that students must meet the course prerequisites.

Below, please find recommendations for combining modules

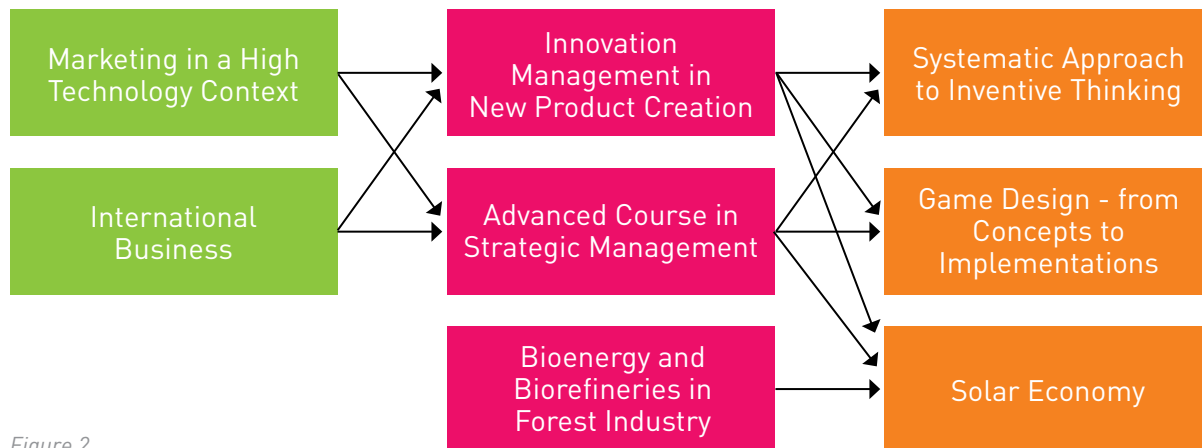


Figure 2

Course “Doing Business in Russia” 24 – 28 July 2013

The International Business module includes the course “Doing Business in Russia”. This course is lectured partly at LUT (24 – 25 July) and partly in St. Petersburg, Russia (26 July) and includes a company visit. Students have to attend all lectures at LUT and in St. Petersburg in order to receive a final grade for the course. Following the academic part, students stay in St. Petersburg for the weekend and enjoy an organized cultural and social program.

Attendance on the “Doing Business in Russia” course involves additional travelling and cultural program costs for participants.

Note!
Enrollment for the course “Doing Business in Russia” is not compulsory for students taking the International Business module, should any student prefer not to visit St. Petersburg.

Note!
Students taking technology modules are recommended to combine them with another technology module in either the previous or the following week. Student will then gain a broader picture and will receive 6 ECTS credits.

Admission requirements

- » Students in their final year of Bachelor’s studies or Master’s students in fields of technology and business
- » Fluency in English. No tests are required.
- » Students have to meet the course prerequisites.

Academic credentials

After LUT Summer School is over, we will send an official transcript of records showing grades for courses taken and the scope of each course.



Practical instructions

Insurance

All international students must have travel insurance for the duration of the LUT Summer School program.

Pre-summer school communication

Our summer school staff is happy to be at your and your students' service with all information required prior to coming to the LUT Summer School. If you feel hesitant or confused, please contact us: summerschool@lut.fi.

Pick-up services

Our LUT Summer School staff will meet all international students when they arrive in Lappeenranta and take them to their accommodation. All that students have to do is inform us of their arrival time and their means of transportation.

Accommodation

Single room accommodation in a shared apartment in LOAS Halls of Residence close to the university is guaranteed for all participants. A sauna and self-service laundry can be found in almost every building. The buildings are in beautiful, natural surroundings. More information can be found at: <http://www.loas.fi/Default.asp?NakymaID=7>.

Learning support

All LUT Summer School students will be given a temporary user account in order to access computers at the university.

Students living in LOAS Halls of Residence have internet access in their rooms. Students have access to the Lappeenranta Academic Library, which is located in the main university building.

Social and cultural program

In addition to providing high-quality learning, we want to ensure that our students make the most of the time spent at LUT Summer School. We offer a wide range of social and cultural activities, including company visits, welcome and farewell sessions, sauna evenings with swimming in the lake and a barbecue party, as well as a cruise on the beautiful Lake Saimaa.

Support services during the stay

Students can contact our LUT Summer School staff if they have any questions or concerns.



Inside view of Russia

We offer the opportunity to broaden students' cultural experience by arranging a trip to St. Petersburg, Russia, only about one-and-a-half hours from Lappeenranta. The city is considered as historically and culturally unique, yet also the most western city in Russia. Many international tourists visit St. Petersburg, and it is a very interesting and safe tourist destination.

Schedule

There are two options to take part in the extracurricular visit to St. Petersburg:

25 – 28 July. The first option is to take this trip as a complementary part of the "Doing Business in Russia" course (International Business module). Note! It is possible to take the International Business module with or without the trip to St. Petersburg. However, the trip is compulsory for students taking the "Doing Business in Russia" course, if they wish to receive credits for the course.

26 – 28 July. A weekend trip with organized cultural and social program for students who enroll separately for the weekend trip to St. Petersburg.

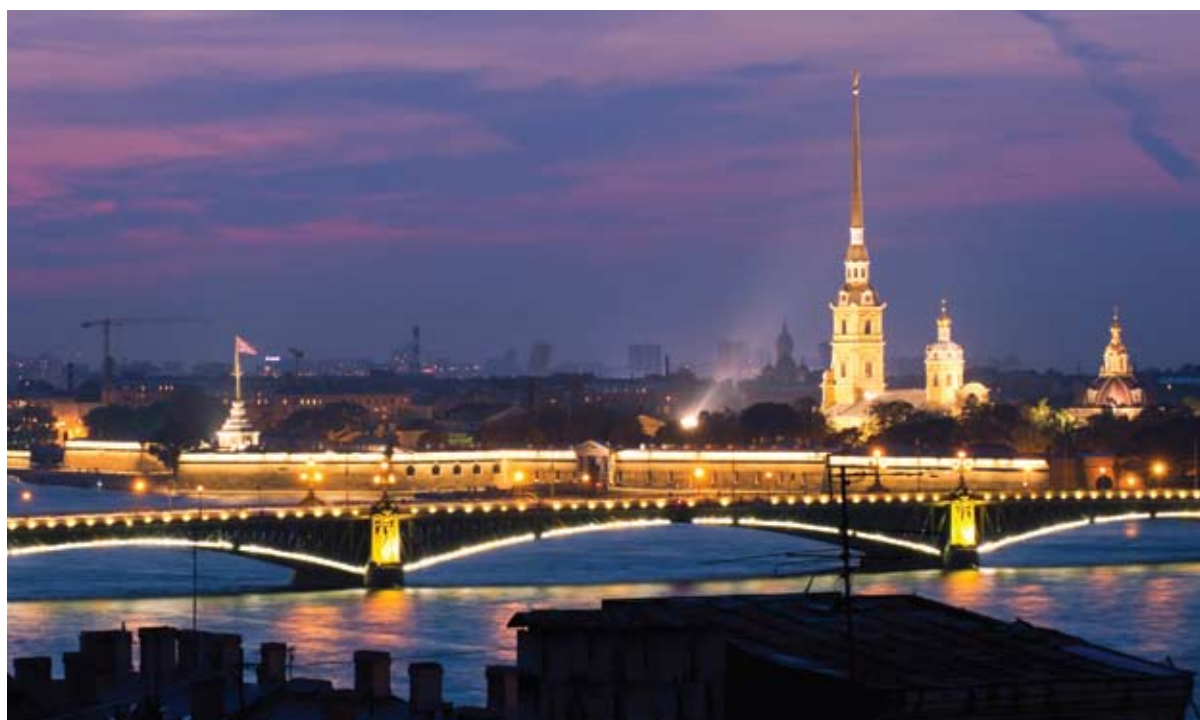
Visas

Students must possess a valid passport and a visa issued by a Russian embassy or consulate to be able to enter Russia.

The LUT Summer School will send an official invitation document for visa application purposes to students who enroll for the trip to St. Petersburg. This invitation document enables students to apply for the visa in the Russian embassy or consulate.

Note!

In both options the travelling and cultural program in St. Petersburg are separately self-financed. The fee will be given on the LUT Summer School web pages. Students can register online using the LUT Summer School registration form (see the next page).



Sending students to LUT Summer School

Important dates

The application period for LUT Summer School 2013 is 1 November 2012 – 31 March 2013.

Application

In order to apply, each student has to fill in the online registration form at: https://developmentcentre.lut.fi/registration_lut_summer_school_2013.aspx. Additionally, students are to provide an official transcript of records from their home university. Students scan and send this document to summerschool@lut.fi. Alternatively, the university can send it on behalf of the student(s).

After the LUT Summer School has received the application, the student will be contacted by e-mail and provided with further detailed information.

Fees

For partner university students:

- ▶ Tuition fee: 495 EUR (including printed course material, support services and social activities)
- ▶ Accommodation: for 3-4 weeks 300 EUR / for 1-2 weeks 250 EUR.

For non-partner university students:

- ▶ Tuition fee: 695 EUR (including printed course material, support services and social activities)
- ▶ Accommodation: for 3-4 weeks 300 EUR / for 1-2 weeks 250 EUR.

The fee for the trip to St. Petersburg will be given on the LUT Summer School web pages.






Contact us

summerschool@lut.fi
tel. +358 40 578 6748

Visiting address

Lappeenranta University of Technology
Skinnarilankatu 34
FI-53850 LAPPEENRANTA
Finland

Contact persons

Contact person	Responsibilities	Contact details
<p>Veronika Kojo</p> 	Project Manager	Email: veronika.kojo@lut.fi tel. +358 40 578 6748
<p>Janne Hokkanen</p> 	Director for International Affairs	Email: janne.hokkanen@lut.fi tel. + 358 40 900 3617
<p>Kirsimarja Blomqvist</p> 	LUT Vice-president for International Affairs	Email: kirsimarja.blomqvist@lut.fi tel. +358 40 755 1693